



State Council of Educational Research and Training(SCERT)  
Vidhyabhavan, Poojappura, Thiruvananthapuram - 695 012  
[www.scert.kerala.gov](http://www.scert.kerala.gov)

**STANDARD LIST - Renewed**  
(With effect from 2022 August Onwards)

**JOB TITLE** : GRAPHIC DESIGNER  
**SECTOR** : MEDIA AND ENTERTAINMENT  
**REFERENCE ID** : 2022/ME/MESC/05452

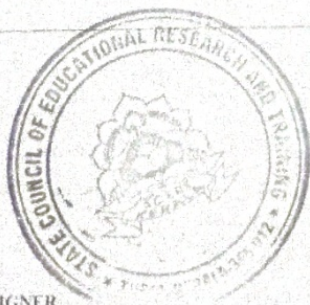
മിഷനറി  
സംസ്ഥാന വിദ്യാഭ്യാസ കമ്മീഷൻ  
എസ്.സി.ഇ.ആർ.എൻ.ടി.  
വീഡ്യഭവൻ, പൂജപ്പുര,  
തിരുവനന്തപുരം - 695 012

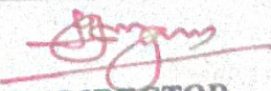
IGRAPHIC DESIGNER



**PART A – EQUIPMENTS**

| Sl. No. | Name   | Specification   | Quantity |
|---------|--|---|----------|
| 1       | Desktop/Laptop   | core i3 or above, 8 GB or above, 256 GB or above SSD, Graphics Card,, Wifi, Blue tooth                                | 15 Nos.  |
| 2       | Offline UPS  | 3 KVA with battery  | 1 No.    |
| 3       | Inkjet Printer   | Tank Type (refill facility) (Colour, A4, Wi-Fi /Wireless USB Connectivity, Print, Scan, Copy with one set of CMYK ink | 1 No.    |
| 4       | Scanner  | Wired/Wireless, 4800 DPI or above, USB  |          |
| 5       | Heat press Digital multi functional sublimation Machine (For Mug and T Shirt printing) | LxWxH<br>45x50x50 cm<br>(12x15 inch heat plates)  | 1 No.    |
| 6       | Wired/Wireless Keyboard  | USB Compatibility   | 5 Nos    |
| 7       | Wired/Wireless optical Mouse   | USB, Optical  | 5 Nos    |
| 8       | Pen drive  | 16 GB or above  | 2 Nos    |
| 9       | Laser printer (Monochrome)   | A4, USB, Single function monochrome printer   | 1 No     |
| 10      | Laser Colour printer   | Resolution 600x 600 DPI, Printer A3 Speed above 30ppm or above, 4 GB or above memory                                  | 1 No     |
| 11      | Laminating Machine   | Metal, A3   | 1 No     |
| 12      | Spiral Binding Machine   | A3  | 1 No     |
| 13      | Projector  | HD, Lumens 10000 or above, Wi-Fi  |          |



  
**DIRECTOR**  
 State Council of Educational  
 Research and Training (SCERT)  
 Vidyabhavan, Poojappura  
 Thiruvananthapuram  
 Kerala



**PART B – CONSUMABLES**

| Sl. No. | Name              | Specification                                  | Quantity   |
|---------|-------------------|--|------------|
| 1       | Photo paper       | A4 Size<br>(170 gsm or above Glossy)           | 200 Nos.   |
| 2       | A3 / 13x19 paper  | A3 / 13x19 inches<br>(130 gsm or above)        | 500 Nos.   |
| 3       | Photo paper       | A3 / 13x19 inches<br>(130 gsm or above Glossy) | 200 Nos.   |
| 4       | Copier Paper      | A3 (70 gsm or above)                           | 5 Packets  |
| 5       | Copier Paper      | A4<br>(70 gsm or above)                        | 10 Packets |
| 6       | Sticker paper     | A4 (70 gsm or above)                           | 200 Nos.   |
| 7       | Sticker paper     | A3 / 13x19 inches<br>(70 gsm or above)         | 200 Nos.   |
| 8       | Inkjet refill ink | Cyan, Yellow, Magenta, Black<br>(CMYK Set)     | 2 Sets     |

**PART C – FURNITURE**

| Sl. No. | Name           | Specification         | Quantity |
|---------|----------------|-----------------------|----------|
| 1       | Computer Table | LxBxH 46x24x26 inches | 15 Nos.  |
| 2       | Computer Chair | Wood/Plastic//Steel   | 30 Nos.  |
| 3       | Steel Alamarah | 78x 48x 22 inches     | 2 N0s    |
| 4       | Office chair   | 44D x 44W x 44 H      | 1 No.    |

**PART D – SOFTWARE**

| Sl. No. | Name                 | Specification | Quantity |
|---------|----------------------|---------------|----------|
| 1       | Open Source Software |               |          |



**DIRECTOR**  
State Council of Educational  
Research and Training (SCERT)  
Vidyabhavan, Poojappura  
T. P. Vananthapuram